UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Moving to remote storage

Preparations for the actual move:

Cataloguing

Inventory

Barcoding



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Things to consider:

Throughput

Role purpose

Location

Quality of metadata

Conservation

Boxes

Temporary storage

Advice

Understand the risks

UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Throughput: Desired or Necessary?

Desired?

Target?

Deadline?

Unit of measure?

Time and motion



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Role purpose?

Who does what?



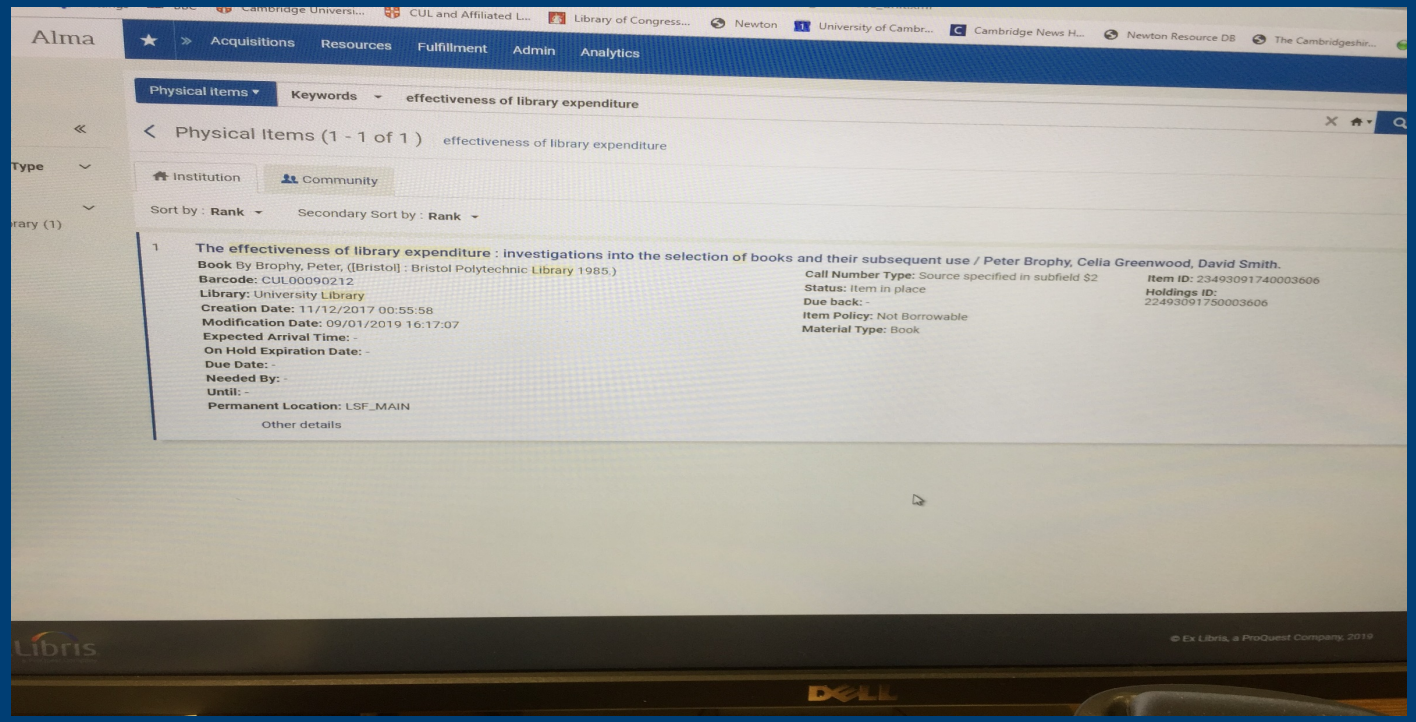
UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Location



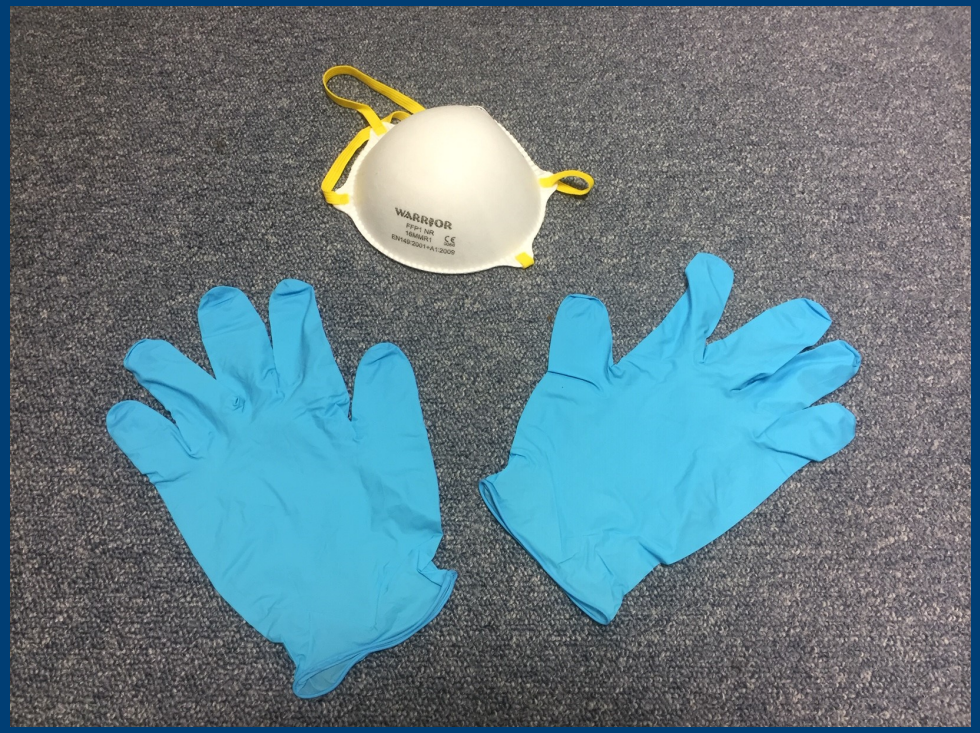
UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Quality of metadata



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Conservation





UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Boxes, a lot of boxes!

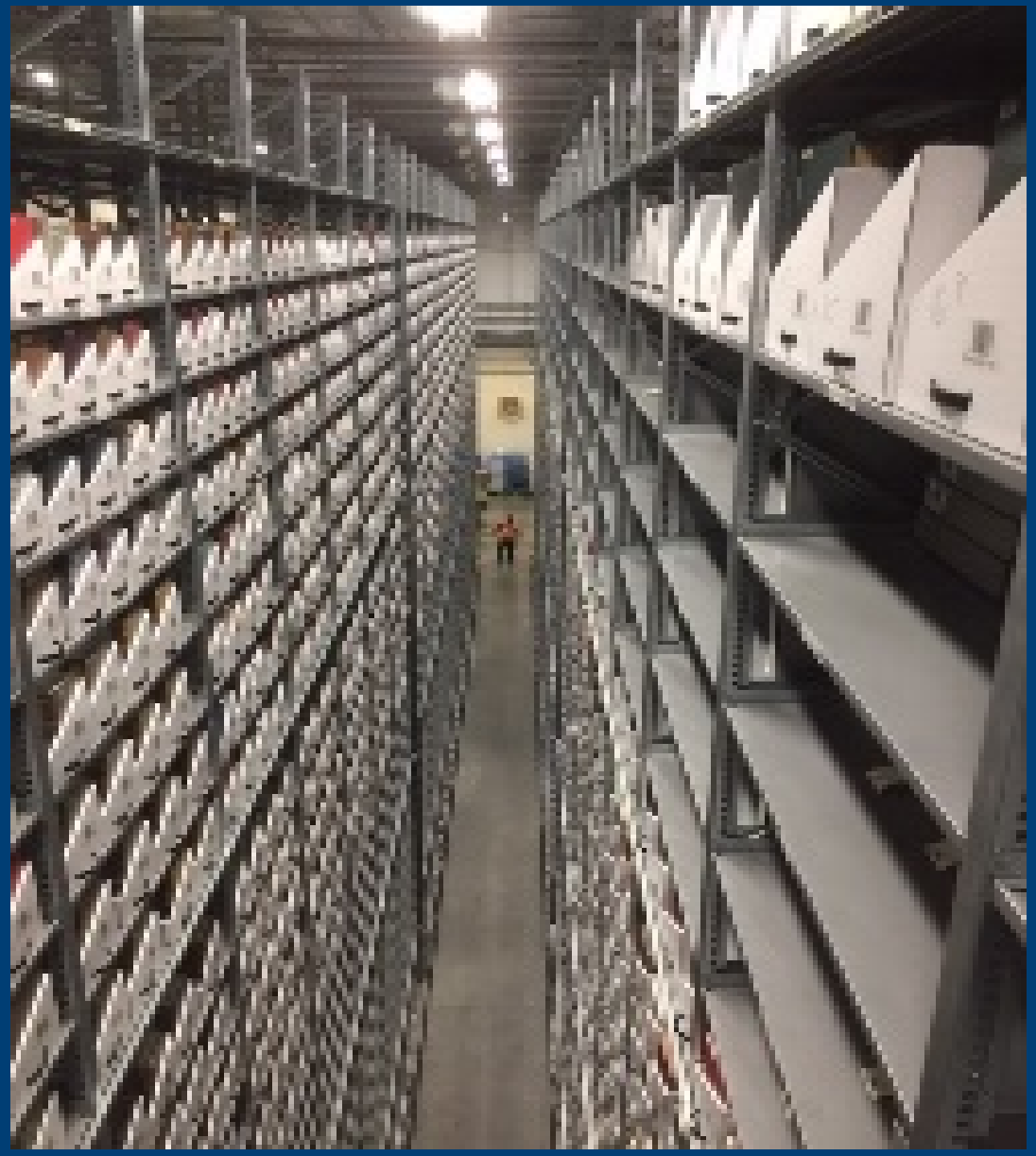






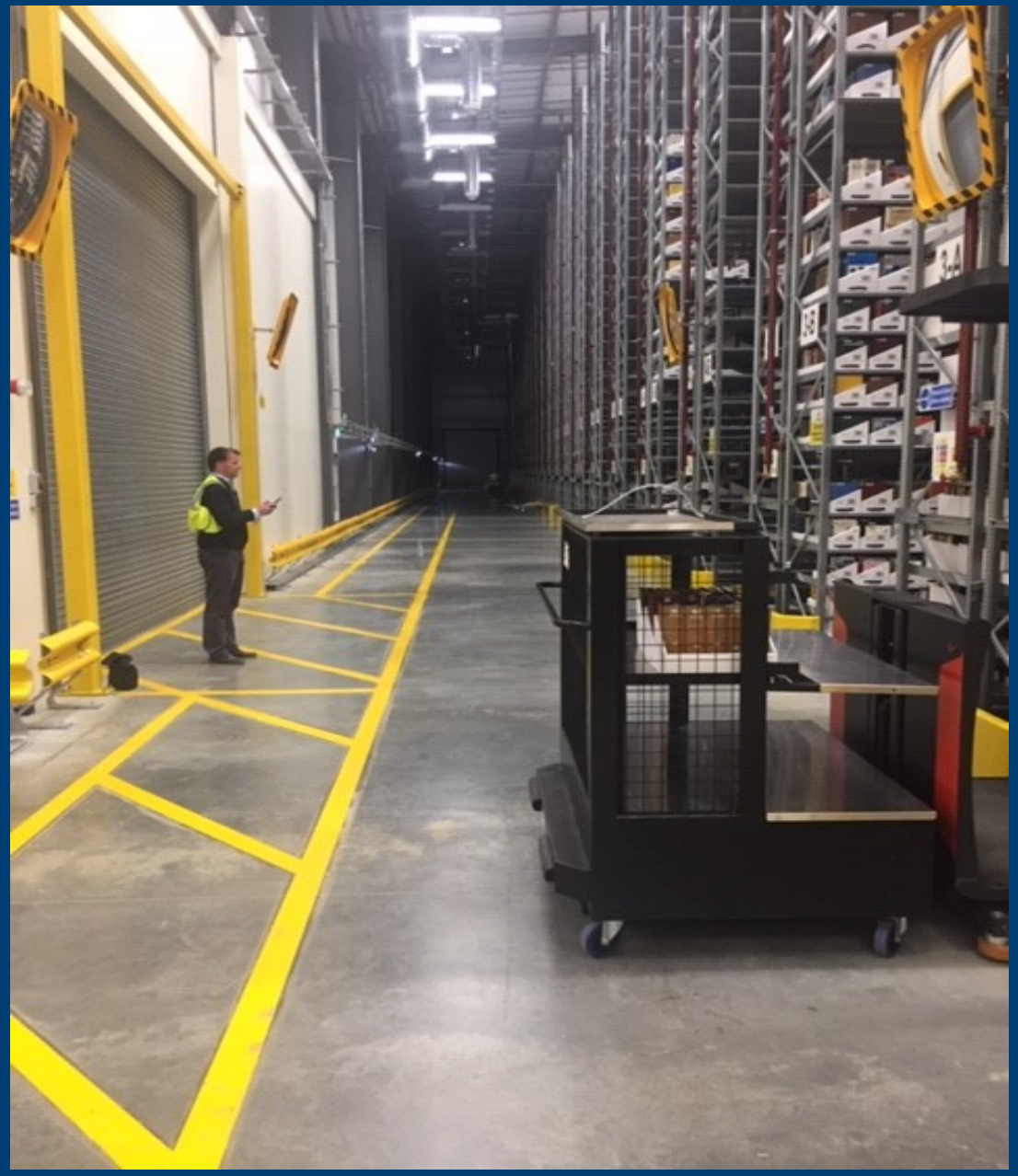
UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Temporary Storage



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Advice



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Understand risks



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Things to avoid:

Surprises

Builder set targets

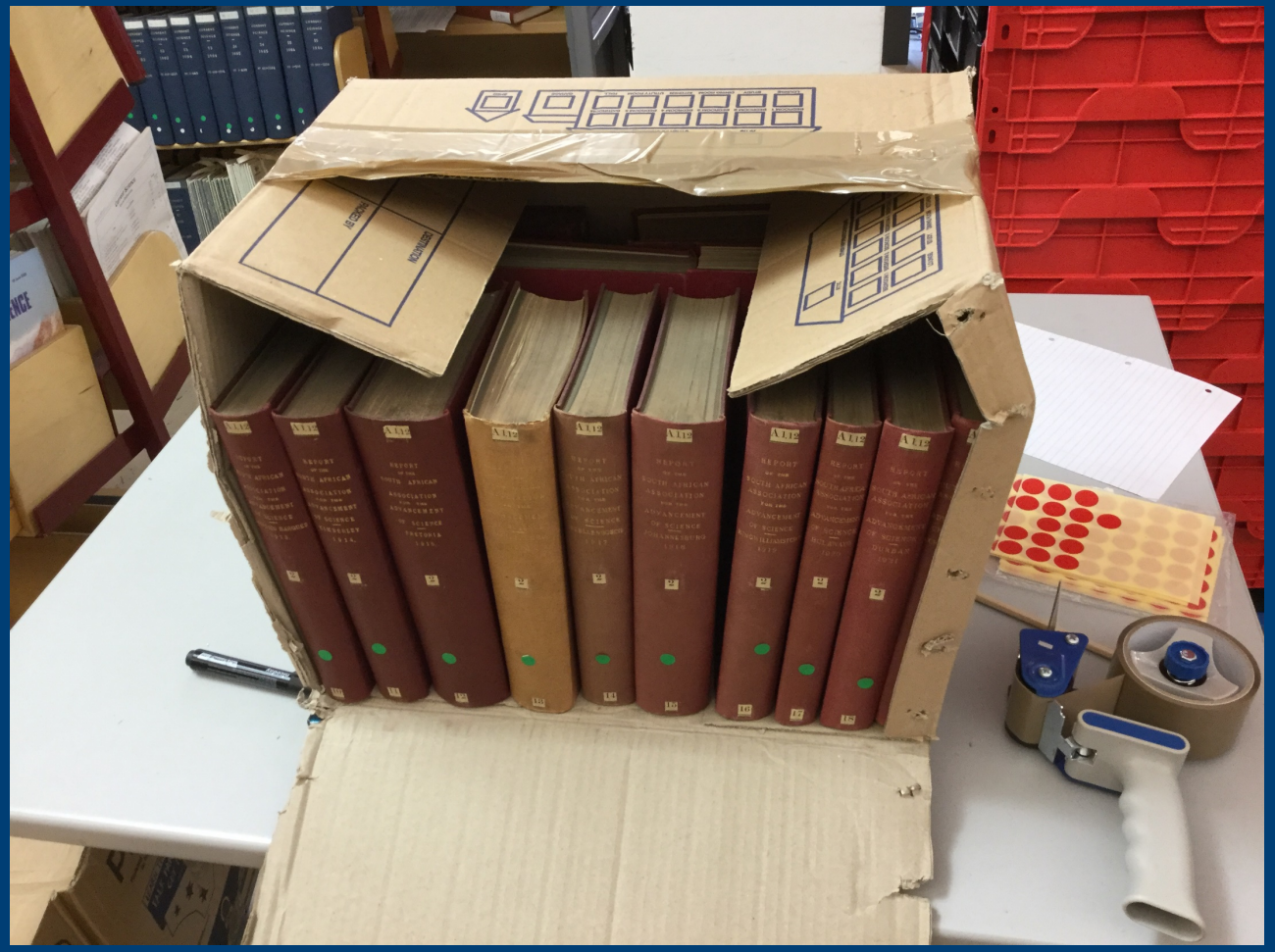
Bottlenecks

Product lead-in times

Unreasonable expectations or underestimation

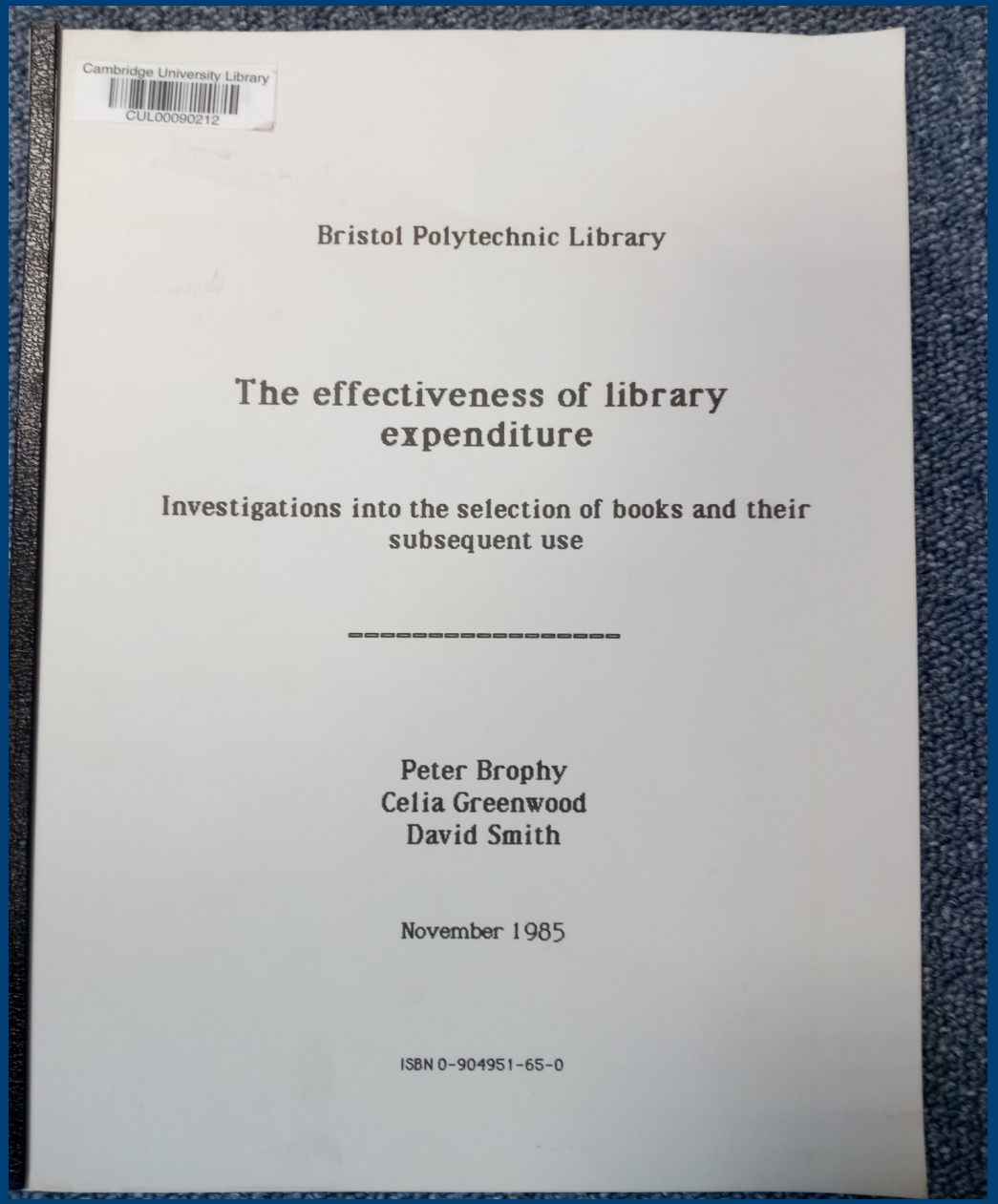
Changing LMS during project

Metadata capitulation



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Surprises



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

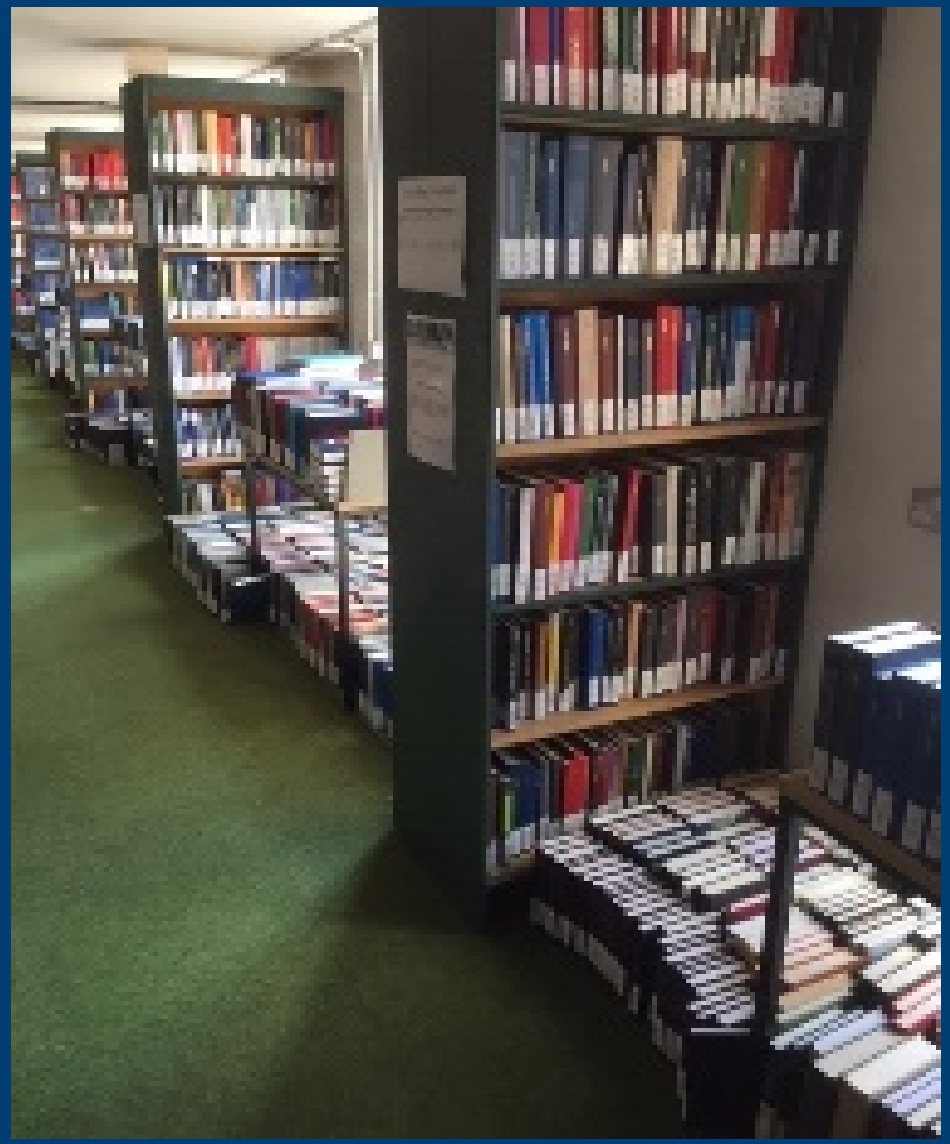
Builder set targets





UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Bottlenecks



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Product lead-in times



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Unreasonable expectations



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

New Library Management System anyone?



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Metadata capitulation



UNIVERSITY OF CAMBRIDGE
Cambridge University Libraries

Questions?