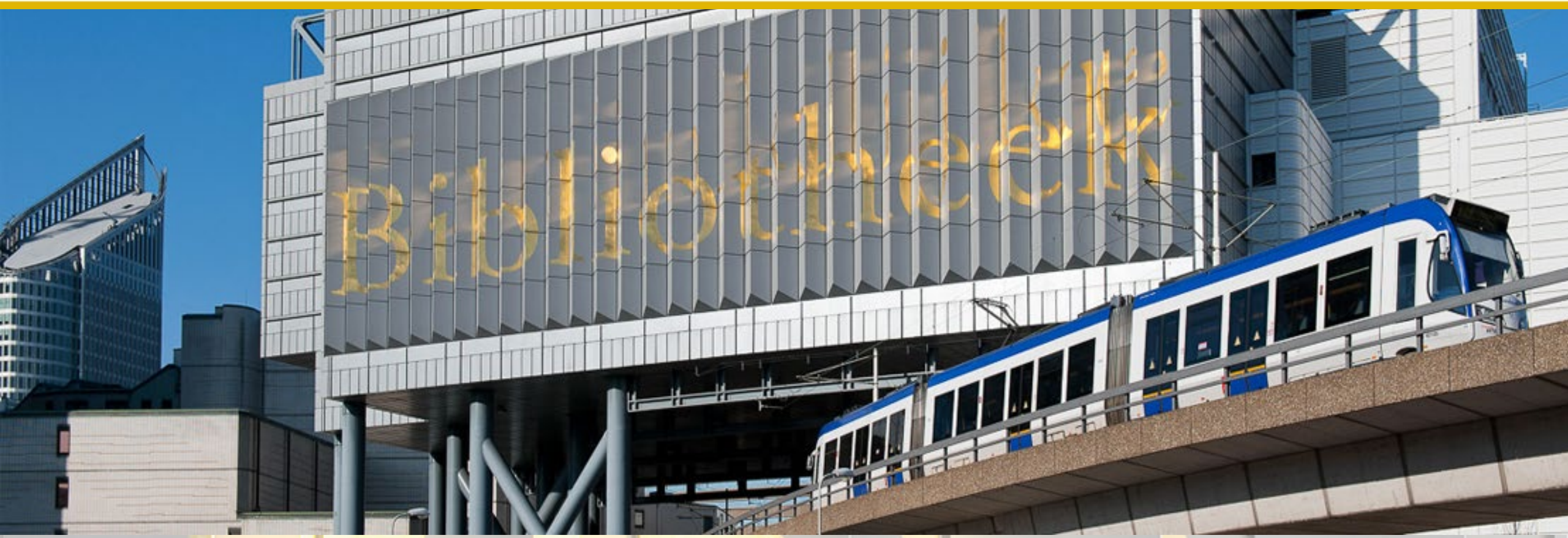
Koninklijke Bibliotheek
National Library of the Netherlands



Be prepared

How to face crises
Safety in and around the building

www.kb.nl

Tasks:

Involved in all aspects of safety and security:

- Security policy KB
- Advise, auditing (underlying causes of calamities)
- Security awareness (safety and security, risk management)
- Corporate Emergency Plan
  - Includes Evacuation Plan, Collection Disaster Preparedness and Recovery Plan, and ICT Contingency Plan
- Emergency response teams (with Building & Facilities)
- Collection disaster preparedness teams (with Collection Care)
- Health & Safety (with HRM)
- Registration of incidents
- Collection security policy



How to face crises

Safety

Our goals:

- To ensure safety of the National Library, of staff, visitors, building and collection.
- To achieve our overall goal we will counteract unwanted influence on our business continuity and safety and security.



Safetyplan

Safety policy:

Risk control (prevention)

- Structural prevention of hazardous situations. To identify risks we conduct risk analyses.
- Prevention: take measures to prevent incidents or worse.

Crisis control (preparation and response)

- Preparation: to prepare for crises
- Response: decisions about how to act on or how to confront crises (strategic and operational)



To ensure safety

To ensure safety we take

- organizational measures,
- architectural measures,
- electronic security measures.



organizational measures

Strategic response team:

- Crisis team

Operational response teams:

- Emergency response teams (with Building & Facilities)
- Collection disaster preparedness teams (with Collection Care)



Procedures and guidelines

Corporate Emergency Plan

- Includes Evacuation Plan, Collection Disaster Preparedness and Recovery Plan, and ICT Contingency Plan
- The plans are based on know risks





Measures (Building)

Starting point: the building forms a robust outer core.

Partitioning; The building is divided in zones with separate access procedures:

- Open without restrictions
- Open for customers
- Open for staff (offices)
- Restricted areas: depots
- Highly restricted areas: depot special collection, data center, technical areas, restoration workroom.

Measures (Building)

To to safeguard the building KB relies on an external company.

- 24/7 occupation central security room
- Reception





Measures (Building)

CCTV:

- Preventive effect
- Supports access control
- Early detection of incidents
- Surveillance, identification
- Analyses and evidence.

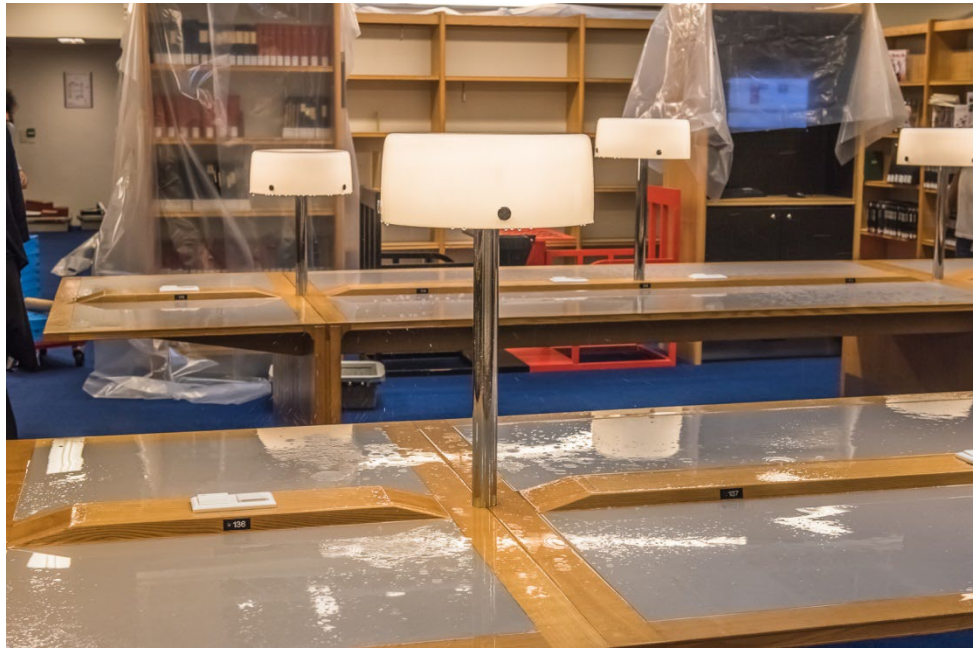
Camera surveillance strengthens other processes.



Measures (Building)

Fire safety:

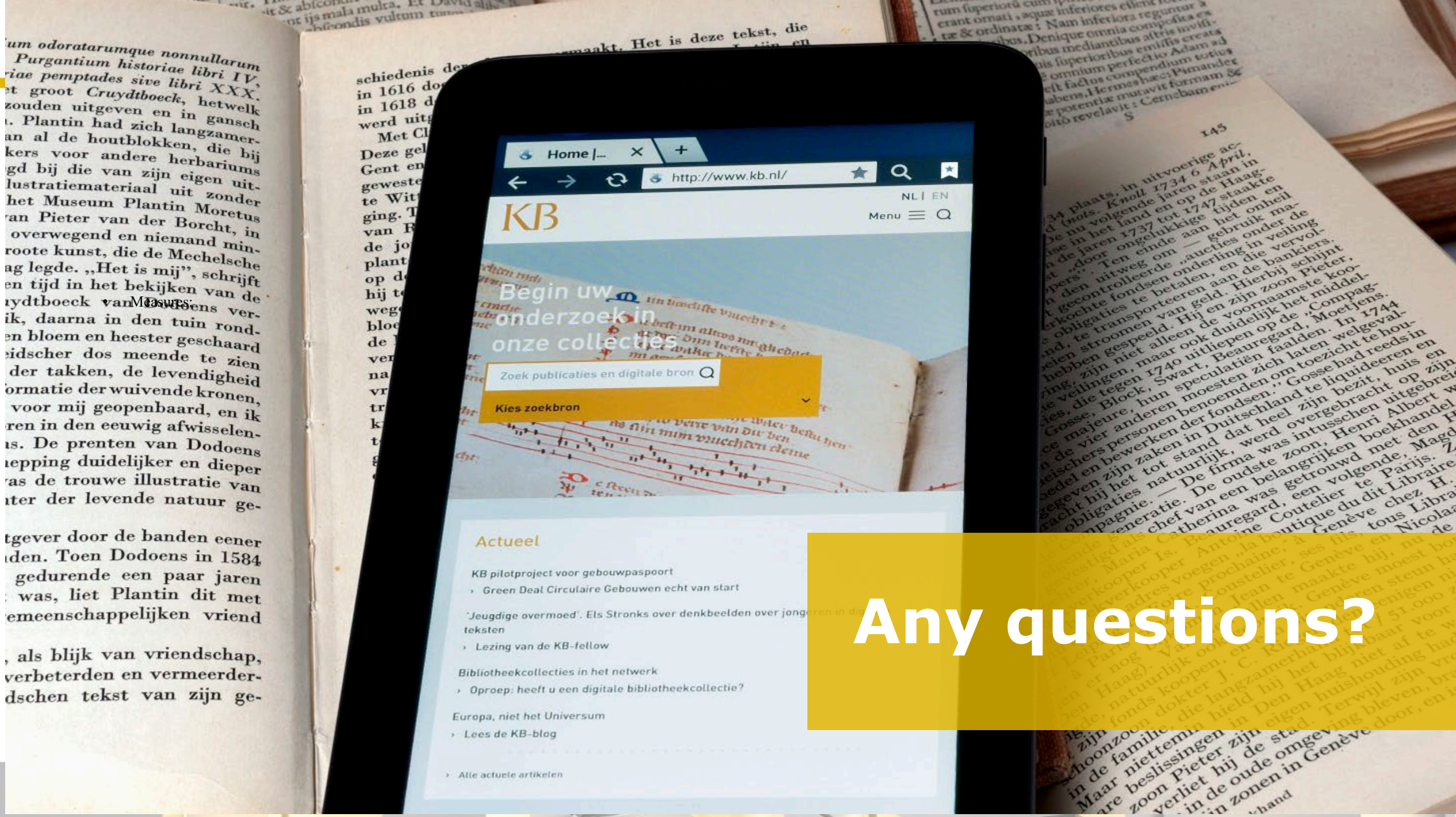
- Sprinkler
- Smoke detectors
- Shielded electric installation in the depots.



Measures (Building)

One of the main risks: Water damage / Flooding

- Early detection in the depots
- Emergency provisions
- Strict maintenance of installations
- Well trained Collection disaster preparedness teams.



Any questions?